

FPRA Committee Minutes - 23 November 2020

Starting at 19:30 hrs, and held on Zoom.

Attending: Nick Reynolds (NR), Ray Robbins(RR), Barrie Dack (BD), Lee Abbott (LA), Mike Glenister (MG), Kerstie Washtell (KW)

Neil Innman (NI) and Karen Chiswell-Williams (KCW) of Scanlans

Nicola Harris, CBC Ward Councillor

Apologies: Steve Carrington

Agenda

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| 1 | Matters arising - not dealt with elsewhere in this agenda - from minutes of meeting of Tuesday 21 September 2020 - Nil | NR |
| 2 | Welcome to Kerstie Wastell as a prospective new committee member | NR |
| 3 | Welcome to Neil Inman (NI) and Karen Chiswell-Williams of Scanlans | NR |
| 4 | Communications - Nil | BD |
| 5 | Landscape, ground works and maintenance - Tree replacement costs - KCW has obtained several quotes. LA has suggested some others to try. It was agreed to try and source the new saplings locally rather than import them. - && Salisbury Drive, car park and drains - the affected area is within one of the many private car park areas located all over Fairfield. It is stated within the TP1 for each property that has a garage within one of these areas that the maintenance of them is the responsibility of the individual household. FPRA encourages the residents within such areas to agree together to maintain the car park area. In this particular case it was felt that any assistance given by FPRC to maintaining the car park would set a precedent that may mean that FPRC would be asked to maintain all such areas. The committee decided to offer no assistance. KCW to write to the particular resident and to include this message within the end of year letter and accounts to all FPRC residents. | NR |
| 6 | Play Area equipment maintenance update - Recycled plastic benches - The damaged seat in the Pirates Park play area will be repaired. It was noted that there are equivalent sustainable benches available that match the existing ones. | NR / NI/KCW |
| 7 | Fence and gate repairs - new gates for SSB - work completed | NR |
| 8 | Entrance Canopy Tesco'e/Urban Park - an update - CBC had requested further work which has now been submitted by Scanlans. | NI/KCW |
| 9 | Shelter belts - Annual Tree Survey - RGS instructed? - RGS were indeed instructed and should have started their survey on 18 November. KCW will wait an appropriate number of days before asking for the survey. | NI/KCW |
| 10 | Boot scrapers for Brunel Walk/SSB gate - These have now been fitted | NR |
| 11 | Management transfer, roads adoption | NR |

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| | <ul style="list-style-type: none"> - Shaftesbury Drive - Palmerstone Way <p>The position remains largely unchanged with little movement towards the management transfer occurring. FPRA will continue to exert pressure on both Linden Homes and CBC to get the required work completed. There is no reason why a public meeting cannot be called and administered over Zoom if Covid-19 restrictions prevent the use of the community Hall.</p> | |
| 12 | <p>Rentcharge: budget, accounts, cash flow</p> <ul style="list-style-type: none"> - Access to Reports <p>Cash flow was as expected. Whilst there are about £10k in outstanding arrears, the vast majority are very small amounts. There is one large arrear that is in the hands of the solicitors.</p> | NR / NI |
| 13 | <p>Inclusive play equipment - LA stated that she will soon be in a position to make a recommendation to the committee as to the preferred supplier. There will follow a consultation period/process which will be to inform residents that the new equipment will be socially acceptable to residents living near to the play areas. The project is on course to be installed in February 2021 and be completed before the end of the financial year.</p> | LA |
| 14 | <p>Woodland Trust Tree planting - 10 Jan</p> <ul style="list-style-type: none"> - 17 volunteer families <p>A tremendous response from residents to assist following the appeal in Fairfield Matters. Full details remain to be worked out. SG is continuing with the project and the saplings have already arrived on Fairfield.</p> | SG |
| 15 | <p>Urban Park Market</p> <ul style="list-style-type: none"> - Pitch Fee for 2021? - It was felt that the food vendors have brought a great feeling of well being and have had a positive effect on Fairfield, the committee decided that they did not want a pitch fee to be levied. This decision can be revisited in the middle of 2021. - Covid-19 Safety - NR outlined how all food vendors had taken on the advice from the government and were following Covid safe working practices. | NR |
| 16 | <p>General Meeting (GM) - due to be held every two years - How can this take place? - It was decided that there should be a General Meeting inline with the FPRA constitution. To be arranged for January or February 2021. NR to choose an appropriate date. Meeting to be held on Zoom. Appropriate notice of the date to be given to residents.</p> | NR |
| 17 | <p>House Sales - Deed of Variation (DOV) - The current position was outlined. It was noted that several residents had now had their DOV agreed.</p> <p>Concern was expressed at the reluctance of Linden Homes solicitors to supply a template DOV for inclusion in the Sellers Pack obtainable from Scanlans. NI will speak with his fellow partner on the latest position.</p> | NI / NR |
| 18 | <p>Crime & Security - There was a discussion about the recent spate of anti-social behaviour and criminality that started shortly after</p> | NR / BD |

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| | Hallowe'en was cancelled. DB and NR are taking part in a working party set up with the new neighbourhood watch group as part of the parish council. | |
| 19 | <p>Play Areas - Covid-19 safety?</p> <p>Following the receipt of a complaint by a resident concerning adults not observing social distancing in the play areas. It was agreed that a message regarding SD would go out on the FPRA website, LA would formulate a message for the Family forum. The alternative to observing the SD guidelines is to shut the play areas. The situation will be monitored.</p> | NR |
| 20 | <p>War Memorial in the Urban Park - Commemorating WW's and the hospitals involvement - this arose out of Remembrance Day nearly being cancelled completely as Fairfield has no War Memorial. It would also be good to recognise the former hospital's part in the wars.</p> | NR |
| 21 | <p>Access to the Blue Lagoon - Earth bund - The land owner is within their right to put the bund in place. The extent to which it will stop or deter people from walking over to the Blue Lagoon is unknown. Decision was made to monitor the situation</p> | LA |
| 22 | AOB - Nil | |
| | Date of the next meeting Jan or Feb? | |
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